



JOB DESCRIPTION

Operations and public relations manager

Biofix Consultoría S.A.S. pursues to promote social well-being and sustainable development throughout different projects related with environmental protection and green business. We are specialists structuring projects to mitigate Climate Changes in Collective Property and Native American Lands. Recently, we are committed to consolidate a diverse portfolio to our business.

Therefore, we are looking for a bilingual professional (*Spanish/English*), graduated in Economy, Engineering, Business Administration or associated careers. Master degree is indispensable for this position in Administration, International Business, Engineering, Economics and/or Political Science.

The Operations Manager will be responsible for leading sales, directing operations strategies and ensuring good relations with clients, government entities, business partners and the press, so it is essential that they have experience in carbon markets, have knowledge of REDD+ projects and green business; and in turn is in charge of designing, establishing and implementing business strategies to achieve new customers, sale of carbon credits and opening of new marketing channels; in accordance with the guidelines of Management and the objectives mentioned below.

SKILLS

- **Education:** graduated in Economy, Engineering, Business Administration, requiring master degree in Project Management or associated careers. *Fluent English essential*

It is also essential knowledge in REDD+ projects and carbon markets.

- **Experience:** The professional must have more than 10 years of general experience and a minimum of 3 years of certified experience working in carbon markets.
- **Soft Skills:** leadership, effective communication, results oriented, capacity of strategic planning, flexible thinking, team working, adaptation, innovation and capacity of inspiring people to rich goals.

RESPONSABILITIES

1. Assure the strategic direction of the commercial operations and public relations of the company.
2. Represent the Company at commercial events, with clients, government entities, business partners, the press and in general all events where the company requires it.
3. Attend corporate clients and manage the necessary requirements for the sale of carbon credits.
4. Implement operational and corporate strategies, establishing management goals and monitoring the achievement of results.



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5. Lead the direction of operations ensuring that projects, programs and service provision are consistent and have constant evaluation to improve and make the necessary readjustments.
6. The other functions that are adapted to the profile of the position, in accordance with the requirements of the Management.

CONTRACT: Direct contract with the company for an indefinite term.

CONTRACT 'S LOCAL: Bogotá with availability to travel around the country and abroad

SALARY: To be agreed according to the years of certified experience in carbon markets.

Send CVs to talentohumano@biofix.com.co adding the pretention salary, until April 21, 2023